

Mitchel Gundrum

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[linkedin.com/in/mitchgundrum](https://www.linkedin.com/in/mitchgundrum)

EDUCATION

- West Dean College** | Master of Arts - Conservation Studies *Planned 2023*
▪ Specialization in Books and Library Materials
- Rare Book School** | H-85: The History of the Book in China - Soren Edgren 2023
▪ Received 2021 Kenneth Karmiole Scholarship covering full tuition for one week-long course
- North Bennet Street School** | Diploma - Bookbinding 2021
▪ Two-year program practicing modern and historical structures, fine-binding, and conservation techniques
▪ Volunteered in Social Media, Public Outreach, Youth Workshop, and Event Setup capacities
- International Academic Projects** | Chemistry for Conservators 2021
▪ Four-month intensive online training course in chemistry principles as they relate to art conservation
- University of Arkansas at Little Rock** | Bachelor of Arts - Professional and Technical Writing 2019
▪ Wrote a successful grant winning \$19,500 in workshop funding for the San Francisco Center for the Book
- San Francisco Center for the Book** 2019
▪ Served as a teaching assistant during a Bookbinding Core 4 workshop led by Juliayn Coleman
▪ Completed several bookbinding, repair, and book arts workshop cores under various instructors.
- Madison College** | Associate of Applied Science - Web Programming: Java 2015

EXPERIENCE

- UCLA Library** October 2023 - October 2024
Kress Assistant Conservator Los Angeles, CA
▪ Will perform a variety of library circulation and conservation treatments on book and paper materials including surface cleaning, major and minor repair treatments, lining, enclosures, and exhibition preparation
- Boundless Books and Writingware** January 2020 - Present
Proprietor/Bookbinder Boston, MA
▪ Offering private practice book and paper repair, conservation, and toolmaking services
- American Antiquarian Society** June - August 2023
Conservation Technician Worcester, MA
▪ Performed a variety of treatments on book, paper, and photographic materials including wet- and dry-cleaning, re-housing, mending, humidification and flattening, and light bleaching
▪ Conducted pilot survey of 18th-century primers for enhanced cataloging of special collections materials
- Boston Athenaeum** February - April 2023
Conservation Technician Boston, MA
▪ Performed a variety of library circulation and conservation treatments on book and paper materials including surface cleaning, major and minor repair treatments, lining, enclosures, and exhibition preparation
- West Dean College of Arts & Conservation** September 2022 - September 2023
Library Assistant England, UK
▪ Performed general library operations including lending and returns, cataloging, exhibit prep, and repair of collections materials
▪ Designed and implemented archival storage and lending system for ~300-item historic guidebook collection
- US National Archives and Records Administration** June 2021 - August 2022
Conservator Technician Washington, DC

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- Performed pre-digitization stabilization treatments on Civil War-era paper records including cleaning, tissue mending, humidification and flattening, tape and fastener removal, and mold remediation

Historic Architecture, Conservation, and Engineering Center

June - August 2020

Paper/Book Conservation Intern

Lowell, MA

- Performed examination, documentation, analysis, and treatment on paper and book materials from the home library of Franklin D. Roosevelt on behalf of the National Park Service

Lincoln Archive Digital Project

May - August 2019

Archivist Intern

Washington, DC

- Scanned, photo-edited, and transcribed 500+ primary documents from 1861-1865 at the National Archives
- Researched and presented on the organizational history of the National Archives and Records Administration and its development of book repair and paper conservation techniques

Artisan Partners Limited Partnership

April 2015 - May 2019

Executive IT Support Specialist

San Francisco, CA

- Delivered high-touch onsite, in-home, and remote technical support for 18-300 employees and VIPs
- Researched, wrote, organized, and maintained an internal knowledge-base of technical support articles
- Re-organized and automated several employee and asset management workflow processes

OUTREACH

American Institute for Conservation | Jacksonville, FL

May 2023

- Presented scaleboard binding research during the Poster session of the 51st Annual Conference

Pyramid Atlantic Art Center | Hyattsville, MD

July 2019 - August 2022

- Wrote and conducted 'Kleisterpapier: Historically-Inspired Paste Papers' workshop in May 2022
- Wrote and conducted 'Dust Jacket Restoration Techniques' workshop in April 2022
- Led monthly Members Only Mini-Workshop: Book Sculptures in November 2021
- Assisted with setup, clean-up, refreshments, and instruction at various exhibition openings and public events

North Bennet Street School | Boston, MA

September 2019 - August 2022

- Served as a Teaching Assistant for faculty paper-marbling workshop in August 2022
- Served as a Teaching Assistant for 6-week online Artists' Books workshop in November 2021, June 2022
- Served as a Social Media Ambassador and liaison for the Bookbinding program
- Served as a public student representative at the NBSS Pop-up Shop
- Served as a Teaching Assistant for a Middle School Book Arts Program session

National Archives and Records Administration | Washington, DC

July 2019

- Participated in the Buffalo Soldiers Scan-a-thon event scanning 19th century pension files for digitization

San Francisco Center for the Book | San Francisco, CA

October 2017 - May 2019

- Served as a Teaching Assistant for Bookbinding Core 4: Classic Rounded Back Cloth Binding workshop
- Coordinated with Executive Director to write a successful grant winning \$19,500 in public workshop funding
- Volunteered with event preparation and general studio maintenance for several public lectures and exhibitions
- Served as a Key Volunteer assisting during 2018 Roadworks Steamroller Printing Festival

MEMBERSHIP

- Washington Conservation Guild - 2021
- Sydney S. Williston Scholarship Recipient 2021
- The Bibliographical Society of America - 2020
- The Public Domain Review - 2020
- American Institute for Conservation (AIC) - 2019
- Guild of Book Workers - 2018